



Dear Potential Dealer:

Thank you for your interest in establishing an account with AVAD. To process your application we require:

- A fully completed and signed application with 4 trade references and banking information.
- Accurate vendor references including account, phone and fax numbers. Please list references that validate you're a residential home theatre focused business.
- A copy of your Business Registration Documentation.
- Opening order of \$250 minimum (credit card or cash payment will expedite this order).

The approval of your application and the establishment of credit terms is a 2-step process. Your application will be initially reviewed by our Sales Manager and then upon acceptance forwarded onto the Credit Department to establish your payment terms. Upon credit approval, you will be notified of your payment terms and credit limit.

If you are providing a separate company credit reference sheet, please ensure all fax numbers, business names and account numbers are current. We have found that applicants providing complete and accurate information enjoy a much quicker approval process. Our accounting department will make every effort to establish your credit line, however please understand that the speed of this process often relies on the proper completion of the application you provide and the responsiveness of your trade and bank references.

We appreciate your understanding and your business. Please feel free to contact Barbara Hadath at Barbara.hadath@avad.com anytime to check on the status of your application. **Please fax completed applications to +1 (866) 475-8606.**

Sincerely,

Scot Kerek
National Sales Manager
AVAD Canada



AVAD Product Line

** Denotes Authorization Required

Audio

Artison
Atlantic Technology
ATON Home
Bogen (Commercial Audio)
Boston Acoustics **
Denon **
iPort
Marantz **
NetStreams
Niles Audio
Polk Audio **
Rockustics
Velodyne **

Cable

ProConnect
ProFlex

Remote Controls / Control Systems

HAI
Life|Ware **
Philips Pronto
RTI
Universal Remote Control
Netstreams DigiLinx **

Video

JVC Professional
Optoma
Panasonic Consumer **
Panasonic Professional **
Samsung **
Sharp **
Sunbrite (Outdoor TV's)
Toshiba

Structured Wiring

Channel Plus
Leviton
OnQ Technologies
Open House

Central Vacuum

Dirt Devil
Hide-A-Hose **

Lighting Control

Lutron
Universal Remote Control

Install Necessities

APC
Aprilaire
Carlton
Dymo/Rhino
Gefen
Key Digital
Labor Saving Devices
Middle Atlantic Products
Midlite Corporation
Mux Lab
OmniMount Systems
Panamax Power Management
Platinum Tools
Terk
Test-Um, Inc

Furniture

OmniMount Systems
ProConnect Mounts

Screens

Draper

LIMITED DISTRIBUTION PRODUCTS

Please indicate below if you are interested in applying for a limited distribution product line.

Boston Acoustics	Sharp
NetStreams DigiLinx	Polk Audio
Denon	Velodyne
Marantz	Hide-A-Hose
Panasonic Professional	Panasonic Consumer
Samsung	Life Ware

- Products cannot be shipped until an approved dealer application is on file.
- All in-stock orders will ship the same day if order is received by 2:00pm EST pending credit approval.
- All sales are to *pre-approved* wholesale customers only.



Company Name or DBA

Legal Company Name

Billing Address

Shipping Address (if different than billing)

Billing Address

Shipping Address

Billing Address

Shipping Address

City Province Postal Code

City Province Postal Code

Phone Fax

Business Type:

Sole Proprietorship
Partnership
Corporation

Retailer
Custom Integrator
Security

CEDIA Member
CANASA Member

Date Established

Company Web Address

Business Registration/License Number (copy required)

Recycling Registration Number (If applicable)

Principal/Officer Information:

Name	Province		Postal Code	Title
Address	Province		Postal Code	Phone
City	Province	Postal Code	E-Mail	

Accounts Payable Contact

Name	Phone	Ext.	E-Mail
------	-------	------	--------

Purchasing Contact

Name	Phone	Ext.	E-Mail
------	-------	------	--------



Terms of Account:

 Visa MasterCard Open account (Net 30 day terms)

CREDIT POLICIES:

AVAD's standard terms are Net 30. I understand that AVAD terms may vary from pre-paid, pre-paid certified, credit card or net terms from the date of invoice unless otherwise specified, and that my account will be subject to a finance charge on past due balances. Furthermore, I understand that my orders will not be shipped if my account is past due and that collection fees and related costs are my responsibility in the event of my non-payment. In the event that my bank returns my cheque, I understand that a service charge of \$50.00 will be applied to my account. Also, AVAD reserves the right to decline credit to the applicant or to change or revoke applicant's credit limit on the basis of changes in AVAD's credit policies or applicant's financial record and/or payment record.

INTERNET AND TRANS-SHIPPING POLICY

I further certify that I will not utilize the brand name or products in connection with the sale or distribution of the products via the Internet, catalog, mail order, or telemarketing. Further, I will only sell products purchased at AVAD to customers who visit my place of business or with whom I have met or have a pre-existing business relationship, but in no event will I offer for resale or distribution to another dealer or wholesaler.

In the event I violate this declaration, in the sole discretion of AVAD, AVAD may terminate my right to act as dealer, and may discontinue all relations with me. Further, AVAD may declare all sums due and owing by me to be immediately due and payable and may demand the return of all products to AVAD that have not been previously distributed.

MARKETING COMMUNICATIONS

We will from time to time send you communications that may include catalogs, information about new products, specials, local events, trade shows, and training opportunities. These communications may come to you in a variety of forms: direct mail, fax, email, or some other method. Your signature below authorizes us to communicate to you through any and all of these ways or others not mentioned here.

I agree to the terms as stated above and all statements made herein are true and accurate to the best of my knowledge.

Signature _____ Date _____



Current Active Vendor References: (Please list references that validate your involvement in the residential home theatre focused business)

Name	Account #	Phone	Fax	Credit Line
------	-----------	-------	-----	-------------

Name	Account #	Phone	Fax	Credit Line
------	-----------	-------	-----	-------------

Name	Account #	Phone	Fax	Credit Line
------	-----------	-------	-----	-------------

Name	Account #	Phone	Fax	Credit Line
------	-----------	-------	-----	-------------

Bank Information: (Only Applicable if applying for Net 30 Terms)

Bank Name	Contact Name
Address	Phone Fax
City	Account #
Province Postal Code	Account Type

I/We authorize AVAD Canada Ltd. to contact the references and banks listed and to obtain my/our credit report. We understand that AVAD Canada Ltd. will use this information for the purpose of extending payment credit terms for purchases as stated on AVAD Canada invoices. The information contained herein will be held in strict confidence and used solely for the consideration of extension of credit. I understand that AVAD Canada Ltd. sells to me on an order-by-order basis and our business relationship can be terminated at any time. **Must be signed by owner/officer.**

An order of \$250.00 or more must be placed at the time your application is accepted.

Signature

Date

Title

Company



CREDIT CARD SIGNATURE ON FILE AUTHORIZATION

Company Name:

authorizes to AVAD the use of the purchasing/credit card listed below for approved purchases not to exceed _____ . This authorization will serve as "Signature on File" on all transactions. Authorization will remain in effect until cancellation is made by either party. I further authorize that at any time my account becomes past due that AVAD may use this card to settle the debts that are owed on behalf of the company.

All credit card information will remain confidential and will not be released to any unauthorized party.

Legal Company Name

Visa MasterCard

Card Number

Expiration Date

3 or 4 Digit Credit Card Verification #

Name as it appears on card

Billing Address

Billing City

Province

Postal Code



Authorized Signature

Replace Other Cards on File

Add as Additional Card

One Time Use ONLY for PO#

*Check One Above

**Note: Along with this form, we also require a copy of both sides of the credit card in addition to a copy of a driver's license.



Authorized Employees

For your protection, please complete the following list of who is authorized to place orders on your account and who is authorized to pick up orders at our facilities. As changes are made in your company it is your responsibility to let us know. This information will be kept confidential.

Please add the following people:

Name	Title	E-Mail	Orders	
			Pickup	Place

Shipping & Receiving Contact

When shipping product to your place of business we are required by our parcel/freight partners to have a contact name and number on the shipping document in the event that a driver may need to contact your company to arrange an alternate delivery time. Please enter the information of the person in your company responsible for receiving shipments.

Name	Title	Phone	Email
------	-------	-------	-------

Shipment Notification & Tracking Numbers

If you would like to receive an email notification with the tracking number(s) of your shipment please enter the addresses below. You can enter a maximum of 4 separate email addresses.

Email 1	Email 2
Email 3	Email 4

Provincial Tax Exemption Certificate/Tax Information

Resellers are required to submit a copy of their respective business registration documents for all those provinces that they want to ship to. Each province has its own name of such registration paper (see table below). However please note that there are some exceptions:

1. Resellers shipping to Ontario (ON) are required to provide a copy of the Ontario Retail tax Purchase Exemption Certificate signed in addition to a copy of the Vendor Permit issued by the Ontario Ministry of Finance.
2. In British Columbia (BC), a company only needs to provide a copy of the Social Service Tax Certificate. If the company is not registered with this tax, then they need to sign the BC Exemption Certificate instead to certify that it buys for the purpose of resale only.

AVAD will need a hardcopy (by fax) or softcopy (by PDF) of the actual document. If you are not registered with such taxes in the provinces but still want to buy and ship to such provinces, AVAD will charge you appropriate taxes without the tax exemption forms.

AVAD will consider Resellers with current Provincial Registration (Please see the following below as a guideline of what is required)

Province	Provincial Tax Exemption Certificate/Tax Information
AB	Business License/Certificate of Incorporation/Provincial Registration
	<u>Alberta Electronics Recycling Program Remittance Certificate</u>
	<u>Alberta Electronics Recycling Program Notification</u>
BC	Provincial Sales Tax Exemption Certificate
MB	Certificate of Registration
NB	Certificate of Registration
NL	Certificate of Registration
NS	Certificate of Registration
ON	Copy of Vendor Permit
	<u>Ontario Retail Sales Tax Purchase Exemption Certificate</u>
PE	Certificate of Registration
PQ	<u>Certificat d'inscription du Québec</u>
	<u>Tax Certificate</u>
SK	Ministry of Finance License
	<u>Saskatchewan E-Waste Letter to Customers</u>
	<u>Saskatchewan Product List and Fees</u>

Print

Reset

ONTARIO RETAIL SALES TAX
PURCHASE EXEMPTION CERTIFICATE

Blanket

Date: _____

Business Name: _____

Name of Person Authorizing the Purchase: _____

Business Address: _____

Vendor Permit / IRP Cab Number (if applicable): _____

Reason for Claiming Exemption: _____

I am claiming the following exemption from Ontario retail sales tax under the provisions of the *Retail Sales Tax Act* on the purchase of taxable goods, taxable services, contracts of insurance or benefits plan:

- Taxable Goods or Taxable Services Purchased for Resale
- Machinery, Equipment, and/or Processing Material Purchased for Manufacturing
- Equipment, Tools, and/or Machinery used by a Person Engaged in Farming or Fishing
- Insurance/Benefit Plan
- Religious, Charitable and Benevolent Organization
- Hospital Equipment
- Identity Card Type and Number _____
- Other (please state exemption) _____

IMPORTANT

The person buying the taxable goods or taxable services, or entering into a contract of insurance or benefits plan for which an exemption is claimed must complete this certificate and give it to the supplier. The supplier is to keep this form as stated in the regulations.

Every person who makes a false statement on a Purchase Exemption Certificate or misuses the certificate is liable, if convicted, to a fine of not less than \$1,000 and an amount of not more than double the amount of the tax that should have been paid, or that was evaded, or to imprisonment for a term of not more than two years, or both.

DROP-SHIPMENT CERTIFICATE
(under subsection 327.2 of the Quebec Sales Tax Act)

TO:

Name of Consignee: _____ **(the Consignee)**

I, the (authorized officer/agent of the consignee), hereby certify and acknowledge (on behalf of the Consignee) as follows:

1. The Consignee has or will receive physical possession of Computer Equipment(the "Property) ordered from you by ----- (The Consignor)
2. The Consignee is acquiring possession of the Property for the purpose of supplying a commercial service(s) (as defined in the Excise Act) in respect of the Property, or for the consumption, use or supply in the course of its commercial activities.
3. If the Consignee subsequently transfers physical possession of the Property to a person who is not registered for the purposes of the Quebec Sales Tax, otherwise than for export, or to another person who is registered for purposes of the Quebec Sales Tax does not provide to the consignee a drop-shipment certificate under subsection 327.2 of the Quebec Sales Tax Act, the Consignee will be required to account for the Quebec Sales Tax on the fair market value of the Property at that time.
4. If the Consignee is not acquiring the Property for consumption, use or supply exclusively in the course of its commercial activities, or if the property is will be stored or supplied or shipping the property, the Consignee is required to self-assess the Quebec Sales Tax.

Date: _____

_____ (Signature of individual who is an Officer _____ of the
Consignee)

QST Registration NO: TVQ xxxxxxxxx



BRITISH
COLUMBIA

Ministry of Provincial Revenue

CERTIFICATE OF EXEMPTION

(Name of Corporation, Association, all Partners or Proprietor – Please Print)

do hereby certify that I do not hold a vendor's registration certificate issued pursuant to section 92 (1) of the *Social Service Tax Act* and that the tangible personal property or taxable services described herein, which I shall purchase from:

- will be resold, or
- will become part of tangible personal property for resale purposes, or
- will become part of a prototype (see reverse), or
- will become part of a penstock system for a hydroelectric power plant (see page 2).

I further state that in the event that such property or taxable service is used for any purpose other than that as stated herein, I will remit the tax due under the Act.

Description of tangible personal property or taxable services purchased and price thereof:

PRICE
\$

NAME - please print	SIGNATURE	DATE SIGNED YYYY / MM / DD
ADDRESS	POSTAL CODE	TELEPHONE NO. ()

INSTRUCTIONS

Completion of this Certificate of Exemption entitles persons who are not registered as vendors under the *Social Service Tax Act* to purchase the items or taxable services listed on the certificate without payment of tax provided that:

- the items or taxable services are purchased for resale, or
- the items purchased will become part of tangible personal property which will be resold, or
- the items purchased will become part of a prototype, if the prototype is a result of research and development activities that are aimed at developing new or improved products or processes. A prototype means the first full-scale functional form of a new type or a new construction of tangible personal property, or
- the penstock equipment is prescribed as exempt under section 15.1 of the regulations to the Act and will become part of a penstock piping system. The equipment will be used at the point of diversion from the water source as penstock intake or diversion equipment, or as penstock pipe to provide water from the point of diversion from the water source to a run-of-river hydroelectric power plant. The piping system will have a minimum penstock pipe diameter of 30 centimetres.

The completed certificate **must be retained by the seller** to substantiate the non-collection of social service tax on the sale. Future sales of the *same items or taxable services as listed on this certificate to the same purchaser* may be made without collection of tax on the strength of this certificate.

If you have any questions about this form or how the *Social Service Tax Act* applies, please call **604 660-4524** (Vancouver) or your local Consumer Taxation Branch office.

Information is also available on the internet: www.rev.gov.bc.ca/ctb

WARNING

Where it can be established that a false statement was made which resulted in the non-payment of tax due, the *Social Service Tax Act* imposes a penalty of 25% of the tax due, in addition to an assessment for the tax which should have been paid.

Freedom of Information and Protection of Privacy Act

The personal information requested is collected under the authority of and used for the purpose of administering the *Social Service Tax Act*. Questions about how the *Freedom of Information and Protection of Privacy Act* applies to this personal information can be directed to the Tax Analyst at 250 356-7342, Consumer Taxation Branch, PO Box 9442 Stn Prov Govt, Victoria BC V8W 9V4.